

Media Equipment Rates for Community Rentals

Rates per item/day	Equipment Description
\$5	<ul style="list-style-type: none"> ▪ Dry erase marker kit ▪ Mic stand
\$10	<ul style="list-style-type: none"> ▪ Power bar ▪ Extension cord ▪ Additional cable (i.e.: VGA/Network) ▪ Cable adaptor ▪ Camera/Camcorder Tripod
\$15	<ul style="list-style-type: none"> ▪ Presentation Remote (PowerPoint slide advancer) ▪ USB headset with mic
\$20	<ul style="list-style-type: none"> ▪ Flip chart (with 10 sheets of paper, if needed)
\$25	<ul style="list-style-type: none"> ▪ Wired microphone (with stand, and cables) ▪ CD Player ▪ Amplifier/speaker in one (i.e.: Yamaha Speaker) ▪ Digital audio recorder
\$50	<ul style="list-style-type: none"> ▪ Public Address system (with one microphone on a stand, speaker, all cabling) ▪ Blu-ray/DVD player on a cart ▪ High reflectivity portable projection screen ▪ Zoom Guest Lecture Bin (Yeti Mic, Logitech Webcam, USB to Mini Plug 6' Cable, USB M-F 6' Cable, Zoom Guest Lecture CEIT Instructions, & Bin)
\$60 or \$20/ea	<ul style="list-style-type: none"> ▪ Three wireless microphones: two handheld (with stand) and one lapel CO: A1470 Lecture Theatre, C1008/1009 ▪ NW: N2201 Lecture Theatre
\$100	<ul style="list-style-type: none"> ▪ Digital camcorder (SD Card not included) or digital still camera ▪ Document camera ▪ Laptop computer ▪ Flatscreen 47" TV with Blu-ray/DVD/VHS player
\$150	<ul style="list-style-type: none"> ▪ Data/Video projector on a cart (with a standard portable screen, if required)

Additional equipment items are available for rental, please email lib_media@douglascollege.ca for a quote.

A late cancellation fee of 50% of the daily item rate per item to a maximum of \$20 may be applied to bookings cancelled or modified with less than one working day advance notice.

For information on Room Bookings visit <https://www.douglascollege.ca/about-douglas/campus-information/campus-facilities/room-event-booking>

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Category	Equipment Description	Rates per item/day
Audio Equipment:	Microphone Stand	\$5
	Amplifier/speaker in one (i.e.: Yamaha Speaker)	\$25
	Wired Microphone (with stand and cables)	\$25
	Public Address system (with one microphone on a stand, speaker, all cabling)	\$50
Audio Player:	CD Player	\$25
Audio Recorder:	Digital audio recorder	\$25
Cables & Adaptors:	Additional cable (i.e.: VGA/Network)	\$10
	Cable Adaptor	\$10
	Extension Cord	\$10
	Power Bar	\$10
Camera/Camcorder:	Camera/Camcorder Tripod	\$10
	Digital camcorder (SD Card not included) or digital still camera	\$100
	Document camera	\$100
Computer & Accessories:	Presentation Remote (PowerPoint slide advancer)	\$15
	USB headset with mic	\$15
	Laptop	\$100
Conference Equipment:	Zoom Guest Lecture Bin (Yeti Mic, Logitech Webcam, USB to Mini Plug 6' Cable, USB M-F 6' Cable, Zoom Guest Lecture CEIT Instructions, & Bin)	\$50
Display:	Dry erase marker kit	\$5
	Flip chart (with 10 sheets of paper, if needed)	\$20
PA System: (Room Specific)	Three wireless microphones: two handheld (with stand) and one lapel CO: A1470 Lecture Theatre, C1008/1009 NW: N2201 Lecture Theatre	\$60 or \$20/ea
Projectors & Screens:	High reflectivity portable projection screen	\$50
	Data/Video projector on a cart (with a standard portable screen, if required)	\$150
Video Player:	Blu-ray/DVD player on a cart	\$50
	Flatscreen 47" TV with Blu-ray/DVD/VHS player	\$100

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