



AMERICAN PSYCHOLOGICAL ASSOCIATION (APA) CITATION STYLE, 7th ed.

For more detailed assistance check out the print [Publication manual of the American Psychological Association](#) (7th ed.) at BF 76.7 A46 2020 at both campus libraries, and/or the Library's online APA Citation Guide which you will find by clicking the **Cite Your Sources** link on the Library homepage (www.library.douglascollege.ca)



Contents

| | |
|--|----|
| PAPER FORMAT & REFERENCE PAGE..... | 1 |
| ARTICLES: JOURNALS, NEWSPAPERS, MAGAZINES..... | 2 |
| BUSINESS RESOURCES: ARTICLES, STATISTICS & DATASETS..... | 6 |
| BOOKS..... | 9 |
| SECONDARY SOURCE: ONE SOURCE QUOTED IN ANOTHER..... | 15 |
| WEBSITES..... | 15 |
| GOVERNMENT DOCUMENTS..... | 17 |
| AUDIOVISUAL MATERIALS..... | 19 |
| SOCIAL MEDIA..... | 23 |
| FURTHER EXAMPLES..... | 23 |

Paper Format

- **Font and size** - Use the same font throughout the text of the paper. Check with your instructor for their preferences. APA recommends " a sans serif font such as 11-point Calibri, 11-point Arial, or 10-point Lucida Sans Unicode or a serif font such as 12-point Times New Roman, 11-point Georgia, or normal (10 point) Computer Modern."
- **Line Spacing** - Double space throughout the entire document, including the title page, reference. list, and block quotations. There are a few exceptions such as table body and figure image.

- **Margins** - use 1-inch margins on all sides -top, bottom, left and right.
- **Page Numbers** - the page numbers should be located in the right corner of the header, including the title page.
- **Paragraph Indentation** - Paragraphs should be indented 1/2 inch.

Tips for Writing the Reference List

- The reference list should be on a **new page** after the text and before any tables, figures or appendices.
- The word References should appear centered at the top of the page and in bold. Use a **hanging indent** for all references (meaning indent the second and subsequent lines of an entry 5-7 spaces).
- Entries are arranged **alphabetically** by the surname of the author(s). Works with no author are listed under the first significant word of the title.
- If several references have the same author(s), list them in the order they were published, earliest first.
- Include all references in one alphabetical listing from **A-Z**.

For further information, see pages 283-301 of the *Publication manual of the American Psychological Association*, 7th ed., pp. 44-45

Articles: Journals, Newspapers, Magazines

Basic article Template

| Author | Date | Title | Periodical Information | DOI or URL |
|--------------------------------|----------------------|-------------------|--|---|
| Author, A. A., & Author, B. B. | (2020). | Title of article. | <i>Title of Periodical</i> , 34(2), 5-14. | https://doi.org/xxxx |
| Name of Organization. | (2020, January). | | <i>Title of Periodical</i> , 2(1-2), Article 12. | https://xxxxx |
| | (2020, February 16). | | <i>Title of Periodical</i> . | |

Article citations generally include:

- Author or authors - The surname is followed by first initials.
- Year of publication
- Article title
- Title of Periodical (e.g., the Journal, Newspaper or Magazine), **in italics**.
- Volume of journal, **in italics**
- Issue number of journal - if there is an issue number – **no italics**. There is no space between the volume and issue number.
- Page range of article, if the article is paginated.
- DOI or URL
- The first line of each citation begins at the margin. Every subsequent line is indented 5-7 spaces; this is known as a “hanging indent.”

NOTE: "When periodical information is missing (or doesn't exist e.g., issue number, page range) omit it from the reference" (*Publication manual of the American Psychological Association, 7th ed., 2020, p. 316*).

Journal Article with DOI**Single Author**

Howe, F. (2020.) Germanic folklore and nature imagery. *Folklore & Literature*. 22(3), 95-116.
<https://doi.org/10.2222/s168748888888>

In Text

Parenthetical citation: (Howe, 2020)

Narrative citation: Howe (2020)

Company/Organization/Government Author, format as above except author name as follows:

Reference List: Microsoft.

In Text Parenthetical: (Microsoft, 2019)

In Text Narrative: Microsoft (2019)

Two Authors, format as previous except author names as follows:

Reference List: Akin, D., & Huang, L. M.

In Text Parenthetical: (Akin & Huang, 2019)

In Text Narrative: Akin and Huang (2019)

Reference List: 3 – 20 Authors, format as previous except author names as follows:

Include all 20 authors' names, use "&" before the final author's name.

Reference List: Gurtler, O., Walkowitz, G., & Wiesen, D.

In Text Parenthetical: (Gurtler et al., 2019)

In Text Narrative: Gurtler et al. (2019)

Reference List: More than 20 Authors, format as previous except author names as follows:

When the work has 21 or more authors, include only the first 19 names, an ellipsis, and the final name.

Wen, J., Long, X., Zheng, X., An, Y., Cai, Z., Cang, J., Che, Y., Chen, C., Chen, L., Chen, Q., Chen, Z., Cheng, Y., Deng, L., Deng, W., Ding, W., Du, H., Duan, L., Gan, Q., Gao, T., Gao, Z.,...Wu, D.

In Text

Parenthetical citation: (Wen et al., 2019)

Narrative citation: Wen et al. (2019)

When there is no DOI

| | |
|-------------------------|---|
| Print Format | <p>If the article was <i>published</i> in a print format, it will not have a DOI, as DOIs are only issued for digital works - therefore you cannot include one. This means that your citation will end with the page range. For example:</p> <p>Author, A.A. (year of publication). Title of article. <i>Journal Title</i>, volume(issue number), pp-pp.</p> |
| From a Library Database | <p>If the article has no DOI and you accessed it via a database, such as <i>PsycInfo</i>, do not include the database name or URL unless "it is necessary for readers to retrieve the cited work from that exact database or archive... (because these) will not be accessible to most readers..." (<i>Publication manual of the American Psychological Association</i>, 7th ed., 2020, p. 317).</p> <p>This means that your citation will end with the page range, per the example above</p> |
| From a website | <p>Provide the article URL at the end of your citation, where the DOI would otherwise have gone. For example:</p> <p>Author, A.A. (year of publication). Title of article. <i>Journal Title</i>, volume(issue number), pp-pp. URL</p> |

Magazine Article: Print OR from a Library Database*

Author, A.A. (Full Date of Publication). Title of article. *Magazine Title*, volume (issue if available), pp-pp.

Piotrowski, J. (2018, September 29). A load of rubbish. *The Economist*, 428(9111), S3-S5.

In Text

Parathetical citation: (Piotrowski, 2018)

Narrative citation: Piotrowski (2018)

***Do not include the database name or URL.**

Magazine Article: from the Web

Author, A.A. (Full Date of Publication). Title of article. *Magazine Title*, volume (issue if available), pp-pp. URL

Novotney, A. (2019, November 1). Better ways to combat anxiety in youth. *Monitor on Psychology*, 50(11), 20. <https://www.apa.org/monitor/2019/12/combat-anxiety>

In Text

Parathetical citation: (Novotney, 2019)

Narrative citation: Novotney (2019)

Online magazines may not have volume, issue and/or page number(s). As ever with APA, if elements of a standard citation do not exist, omit them.

Newspaper Article: Print or from a Library Database*

Author, A.A. (Full Date of Publication). Title of article. *Newspaper Title*, pp-pp.

Whyte, W. (2018, August 18). Helping: Bear clan. *Winnipeg Free Press*, F9.

In Text

Parathetical citation: (Whyte, 2018)

Narrative citation: White (2018)

***Do not include the database name or URL.**

Newspaper Article: from the Web

Author, A.A. (Full Date of Publication). Title of article. *Newspaper Title*. URL

Karmanau, Y. (2020, February 3). Ukraine: Recordings show Iran knew jetliner hit by a missile. *Winnipeg Free Press*. <https://www.winnipegfreepress.com/world/ukraine-recordings-show-iran-knew-jetliner-hit-by-a-missile-567517872.html>

In Text

Parenthetical citation: (Karmanau, 2020)

Narrative citation: Karmanau (2020)

Business: Articles, Statistics & Datasets

APA does not always provide formatting guidance that "fits" business sources. The formatting guidelines on this page follow the general principles of APA style and the advice from [BC ELN's APA for business sources guide](#).

The resources listed here are the most commonly used business sources at Douglas College - not an exhaustive list. For more extensive guidance see the [BC ELN guide](#).

Guidelines in common for the following:

- When citing a report or document from a **database**, provide the URL of the publisher's home page (e.g., <http://www.marketline.com>). Do not provide the direct URL to the report, or the name of the database you retrieved it from, e.g., omit *Business Source Ultimate*
 - Note, **do** provide a direct URL when citing reports/documents/articles from public **websites**, such as company websites. To see what this looks like, read the *Corporate Websites* example
- Use only the year in the in-text citation, even if the reference list entry contains a more specific date, such as the month. To see what this looks like, read the *MarketLine Reports* example.
- Include [descriptive information] after the title **if needed for clarity**. E.g., a generic title such as *Market size* needs more information to make clear what sort of content it covers. To see what this looks like, read the *Euromonitor* example.
- Include the [source type] you used **if needed for clarity** – usually for non-narrative formats such as datasets, graphs, charts etc. To see what this looks like, read the *Euromonitor* example.

MarketLine Reports

Author. (date). *Title*. URL

Marketline. (2021, July 15). *Apple Inc.* Retrieved August 8, 2021 from <http://www.marketline.com>

In Text

Parathetical citation: (MarketLine, 2021)

Narrative citation: MarketLine (2021)

Passport Euromonitor

Author. (date). Title [Descriptive information] [Data set]. *Database Name*. URL

Euromonitor International. (2020). Market sizes [Wine and fine wines/champagne and spirits, Canada, 2014-2019] [Data set]. *Passport*. Retrieved June 23, 2020 from <https://www.euromonitor.com>

Euromonitor International. (2019, July). Wine in Canada - analysis: Country report. *Passport*. Retrieved August 27, 2020 from <https://www.euromonitor.com>

In Text

Parathetical citation: (Euromonitor International, 2020)

Narrative citation: Euromonitor International (2020)

Statista

Statista. (2020, November). Alcoholic drinks report 2020. *Statista*. Retrieved September 8, 2021 from <https://www.statista.com>

In Text

Parathetical citation: (Statista, 2020)

Narrative citation: Statista (2020)

Research Starters

Author, A.A. (year of publication). *Title of item* (document number). EDS Research Starters.

Shepherd, J., & Shaughnessy, M. (2015). *Procrastination* (115297558). EDS Research Starters.

In Text

Parenthetical citation: (Shepherd & Shaughnessy, 2015)

Narrative Citation: Shepherd and Shaughnessy, 2015

Some documents provided by databases such as Research Starters are not necessarily found elsewhere. When searching OneSearch you may come across items like this, which have an item or accession number at the end of the document.

The APA manual does not provide instructions on how to cite documents like this, so the above example was formatted to our best judgement. Double-check with your instructor to ensure this formatting is acceptable.

Canadian Points of View Reference Centre: In-House Documents

Author, A.A. (year of publication). *Title of item* (Accession number). Canadian Points of View Reference Centre. Item URL*

Klassen, J. (2009). *Fishing industry: An overview* (28674926). Canadian Points of View Reference Centre.

In Text

Parenthetical citation: (Klassen, 2009)

Narrative citation: Klassen (2009)

This formatting guidance only applies to the database's in-house documents, which are not found anywhere else. Regular journal articles in this database should be cited according to the rules for journal articles with/without a DOI – whichever is relevant.

*Note - add the item URL only if the URL works universally. The URL in the above example was not included as it only works for users who can log in with a Douglas College CNA.

Books

Books with Authors – Not Edited

Single Author

Author, A. A. (Year of publication). *Title of book*. Name of Publisher.

Salvo, S. G. (2020). *Massage therapy: Principles and practice*. Elsevier.

In Text

Parenthetical citation: (Salvo, 2018)

Narrative citation: Salvo (2018)

Company/Organization/Government Author, as above except author name as follows:

Reference List: Microsoft.

In Text Parenthetical: (Microsoft, 2019)

In Text Narrative: Microsoft (2019)

Two Authors, as previous except author names as follows:

Reference List: Akin, D., & Huang, L. M.

In Text Parenthetical: (Akin & Huang, 2019)

In Text Narrative: Akin and Huang (2019)

Multiple Authors, 3 – 20: as previous except author names as follows:

Include all authors' names, use "&" before the final author's name.

Reference List: Gurtler, O., Walkowitz, G., & Wiesen, D.

In Text Parenthetical: (Gurtler et al., 2019)

In Text Narrative: Gurtler et al. (2019)

Reference List: More than 20 Authors, as previous except author names as follows:

When the work has 21 or more authors, include only the first 19 names, an ellipsis, and the final name.

Reference List: Wen, J., Long, X., Zheng, X., An, Y., Cai, Z., Cang, J., Che, Y., Chen, C., Chen, L., Chen, Q., Chen, Z., Cheng, Y., Deng, L., Deng, W., Ding, W., Du, H., Duan, L., Gan, Q., Gao, T, Gao, Z.,...Wu, D.

In Text Parenthetical: (Wen et al., 2019)

In Text Narrative: Wen et al. (2019)

Books with No Author

Title of book (edition number ed.). (year of publication). Publisher.

Merriam-Webster's collegiate dictionary (10th ed.). (1993). Merriam-Webster.

In Text

Paranthenetical citation: (*Merriam-Webster's*, 1993)

Narrative citation: *Merriam-Webster's* (1993)

For the in-text citation, use a few words of the title.

Canadian edition*

LoBiondo-Wood, G., & Haber, J. (Eds.). (2013). *Nursing research in Canada: Methods, critical appraisal, and utilization* (3rd Cdn. ed.) (C. Cameron & M. D. Singh, Cdn. Adapt.). Elsevier Canada.

In Text

Paranthenetical citation: (LoBiondo-Wood & Haber, 2013)

Narrative citation: LoBiondo-Wood and Haber (2013)

*This is not required for every work published in Canada. This is for works specifically adapted for Canada from a non-Canadian original work.

Books with Editors and/or Translators, but no authors**Single Editor**

Author, A. A. (Ed.). (Year of publication). *Title of book*. Name of Publisher.

Powers, K. (Ed.). (2020). *Data strategy in colleges and universities: From understanding to implementation*. Routledge.

In Text

Paranthenetical citation: (Powers, 2018)

Narrative citation: Powers (2018)

Two Editors

Hunt, R. R., & Ellis, H. C. (Eds.). (2013). *Fundamentals of cognitive psychology*. McGraw-Hill College.

In Text

Parenthetical citation: (Hunt & Ellis, 2013)

Narrative citation: Hunt and Ellis (2013)

Multiple Editors

Multiple editors' names are formatted the same way that multiple authors are: up to 20 editors are listed. With 21 or more editors, the first 19 are listed, followed by ellipses, the final name and then (Eds.).

3 – 20 editors

Reference List: Smith, J.D., Jenner, D. L., & Bronfman, A. E. (Eds.).

In Text Parenthetical: (Smith et al., 2021)

In Text Narrative: Smith et al., (2021)

More than 20 editors

Reference List: Smith, J. D., Jenner, D. L., Bronfman, A. E., Ho, A., Berry, D. C., Jones, B. L., Bassi, G., Huang, A. Y., Yung, Q., Jr., Yu, D., Xu, L., Gomes, J., Pang, D., Kit, L. S., Yonkers, Y. T., Lemon, E.L., Domes, R., Sidhu, J., Dong, A. N.,...Sexsmith, R.A. (Eds.).

In Text Parenthetical: (Smith et al., 2020)

In Text Narrative: Smith et al., (2020)

Translated Book

Author, A. A. (Year of publication for English translation). *Title of book* (Name of Translator, Trans.). Name of Publisher. (Original work published Date of Original Publication)

Massimini, M. (2018). *Sizing up consciousness: Towards an objective measure of the capacity for experience* (F. Anderson, Trans.). Oxford University Press. (Original work published 2013)

In Text

Parenthetical citation: (Massimini, 2013/2018)

Narrative citation: Massimini (2013/2018)

Book: with Authors AND Editors

Author, A. A. (Year of publication). Title of chapter. In A. A. Editor (Ed.), *Title of book* (pp. chapter page numbers). Name of Publisher.

Huberband, S. (2019). Ghetto folklore. In D. G. Roskies (Ed.), *Voices from the Warsaw Ghetto* (pp. 70-82). Yale University Press.

In Text

Parenthetical citation: (Huberband, 2019)

Narrative citation: Huberband (2019)

****Treat multiple authors and/or multiple editors as described previously, pp.11-12 of this document.**

Book: Chapter from a Canadian Adaptation of an American Edition

Kushner, K. E. (2014). Community health nursing practice. In P. A. Potter, A. G. Perry, P. A. Stockert & A. M. Hall (Eds.), *Canadian fundamentals of nursing* (5th Cdn. ed.) (pp. 42-53) (J. C. Ross-Kerr, M. J. Wood, B. J. Astle & W. Duggleby, Cdn. Adapt.). Elsevier Canada.

In Text

Parenthetical citation: (Kushner, 2014)

Narrative citation: Kushner (2014)

Customized Textbook

Bartol, C.R., & Bartol, A.M. (2014). Crime and mental disorders. In T. Chang (Ed.), *CRIM 2251: Psychological explanations of crime* (Douglas College ed.) (pp. 101-144). Pearson.

In Text

Parenthetical citation: (Bartol & Bartol, 2014)

Narrative citation: Bartol and Bartol (2014)

eBook: With DOI

Schiraldi, G. R. (2001). *The post-traumatic stress disorder sourcebook: A guide to healing, recovery, and growth*. McGraw-Hill. <https://doi.org/10.1036/0071393722>

In Text

Parenthetical citation: (Schiraldi, 2001)

Narrative citation: Schiraldi (2001)

eBook without DOI: From a Library database

Lightsey, D. (2020). *The myths about nutrition science*. Routledge.

In Text

Paranthesical citation: (Lightsey, 2020)

Do not provide the database name unless there is no other way for the reader to obtain the work, e.g., no print version exists.

If the eBook is only available to users with College credentials do not include its URL, even if the database provides one.

eBook without DOI: From the Web

Nelson, E. W. (1918). *Wild animals of North America: Intimate studies of big and little creatures of the mammal kingdom*. National Geographic Society. <http://www.gutenberg.org/files/59475/59475-h/59475-h.htm>

In Text

Paranthesical citation: (Nelson, 1918)

Narrative citation: Nelson (1918)

Online Reference book

Reiki. (n.d.). In Merriam-Webster's online dictionary (11th ed.). Retrieved from <http://www.m-w.com/dictionary/reiki>

("Reiki," n.d.)

Encyclopedia, Dictionary and/or Thesaurus Entries**With identified Author**

Author, A. A. (Year of publication). Title of article. In *Title of encyclopedia/dictionary/thesaurus* (Vol. Volume Number, pp. page numbers). Name of Publisher.

Bergmann, P. G. (1993). Relativity. In *The new encyclopaedia Britannica* (Vol. 26, pp. 501-508). Encyclopaedia Britannica.

In Text

Paranthesical citation: (Bergmann, 1993)

Narrative citation: Bergmann (1993)

Organization as author

Merriam-Webster. (n.d.). Reiki. In *Merriam-Webster.com dictionary*. Retrieved April 11, 2020, from <https://www.merriam-webster.com/dictionary/Reiki>

In Text

Parathetical citation: (Merriam-Webster, n.d.)

Narrative citation: Merriam-Webster (n.d.)

“When an online reference work is continuously updated and the versions are not archived, use “n.d.” as the year of publication and include a retrieval date” (*Publication manual of the American Psychological Association*, 7th ed., 2020, p.328).

Wikipedia / Unknown Author

Higher consciousness. (2020, February 23). In *Wikipedia*. https://en.wikipedia.org/w/index.php?title=Higher_consciousness&oldid=948915813

In Text

Parathetical citation: ("Higher Consciousness," 2020)

Narrative citation: "Higher Consciousness" (2020)

With sources like Wikipedia, that are authored by unknown/unnamed author(s) - **NOT** by the platform/ publisher, the citation begins with the article title.

When the content is dynamic, e.g., continuously updated: "Cite the archived version of the page so that readers can retrieve the version you used. Access the archived version on Wikipedia by selecting "View history" and then the time and date of the version you used. If a wiki does not provide permanent links to archived versions of the page, include the URL for the entry and the retrieval date" (*Publication manual of the American Psychological Association*, 7th ed., 2020, p.329).

Secondary Source: One Source Quoted in Another

APA does not encourage the use of secondary sources. "Cite secondary sources sparingly - for instance, when the original work is out of print, unavailable, or available only in a language that you do not understand. If possible, as a matter of good scholarly practice, find the primary source, read it, and cite it directly rather than citing a secondary source." (APA Publication Manual, 7th ed., p. 258)

Reference List*

Roberts, M. (2020). Children and cognition and the development of language. *Psychological Reports*, 19(7), 412-419.

In Text: example approaches**

In Warkinton's study (as cited in Roberts, 2020), children's cognitive growth and development ...
OR

Roberts (2020) examined Warkinton's study on children's cognitive growth and development.....

*In the reference list always cite the source **that you read**, e.g., the secondary source – NOT the author(s) being quoted.

**When citing in-text, identify the primary source in your own writing then identify secondary source that you used.

Websites

Webpage: with identified author(s)

Author, A. A. (Date of posting). *Title of webpage*. Website Name. URL

Howell, S. (2020). *Healthy eating habits: The definitive guide*. Copeman Healthcare. <https://www.copemanhealthcare.com/resources/healthy-eating-habits>

"When citing webpages and websites, ensure that the ... date applies to the content you are citing. Do not use a copyright date from a webpage or website footer because that date may not indicate when the content on the site was published.... If no separate date of publication is indicated for the work on the webpage, treat the work as having no date" (*Publication manual of the American Psychological Association*, 7th ed., 2020, p. 289).

Webpage: No identified/individual author

Name of Organization. (Date of posting). *Title of webpage*. Website Name. URL

Canadian Council on Social Development. (n.d.). *A profile of health in Canada: The health of Canadians*. <http://www.ccsd.ca/factsheets/health/index.htm>

In Text

Parenthetical citation: (Canadian Council on Social Development, n.d.)

Narrative citation: Canadian Council on Social Development (n.d.)

The organization/government body/company that owns the website is the author. Note, in the example above, the website name was omitted as it was the same as the name of the organization. This is a common occurrence with websites.

In the above example the website did not have a date so n.d. was used.

Blog Post

Author, A. A. (Date of posting). Title of blog post. *Website Name*. URL

Minchilli, E. (2020, March 15). Coronavirus lockdown - Italy. *Elizabeth Minchilli - Eating my way through Italy*. <https://www.elizabethminchilli.com/2020/03/coronavirus-lockdown-italy/>

In Text

Parenthetical citation: (Minchilli, 2020)

Narrative citation: Minchilli (2020)

Google Map

Google. (n.d.). [Title of map]. Retrieved Month, day, year, from URL

Google. (n.d.). [Google Maps directions for driving from Douglas College Coquitlam Campus to Douglas College New Westminster Campus]. Retrieved May 4, 2020, from <https://goo.gl/maps/9Evw6E7nDdxBy7Uf7>

In Text

Parenthetical citation: (Google, n.d.)

Narrative citation: Google (n.d.)

"Because dynamically created maps (e.g. Google Maps) do not have a title, describe the map in square brackets, and include a retrieval date" (*Publication manual of the American Psychological Association*, 7th ed., 2020, p. 347).

Infographic

Doukas, A. (2016). Stop funding fossils [infographic]. Oil Change International.
<http://priceofoil.org/content/uploads/2016/12/Climate-Finance-Infographic.pdf>

In Text

Paraphrased citation: (Doukas, 2016)
 Narrative citation: Doukas (2016)

Government Documents

Basic Format Elements**Government document citations include:**

- Author(s). The Author is generally the government department/ministry/agency; however, some documents have identified individual authors who are credited as the author. For a government agency, use the most **specific agency**.
- Year.
- *Title of report*. Provide the report number in brackets if given.
- Publisher. Omit the publisher information if the author and the publisher are the same
- DOI or URL

Government/Organization Author

Government Name. (Year of publication). *Title of report* (report number if given). URL

British Columbia Centre for Disease Control. (2005). *British Columbia pandemic influenza preparedness plan: Guidelines for planning, response and recovery*. http://www.pep.bc.ca/hazard_plans/BC_PI_Plan_Fina1_PAB_REVISED-AUG.pdf

In Text

Paraphrased citation: (British Columbia Centre for Disease Control, 2005)
 Narrative citation: British Columbia Centre for Disease Control (2005)

A government website may look complicated, with names and logos for multiple levels of government, but as in the example above use the **most specific agency** as the author, e.g., “British Columbia Centre for Disease Control,” not “Provincial Health Services Authority,” or “Government of British Columbia.”

For further information on citing government agencies as the author, please refer to the *Publication manual of the American Psychological Association, 7th ed., 2020, p. 288*

Individual Author(s)

Author, A. A. (Year of publication). *Title of report* (report number if given). Publisher. URL

Pearson, C. (2015). *The impact of mental health problems on family members*. Statistics Canada. <https://www150.statcan.gc.ca/n1/pub/82-624-x/2015001/article/14214-eng.pdf>

In Text

Paranthetical citation: (Pearson, 2015)

Narrative citation: Pearson (2015)

Basic Format: Print

Statistics Canada. (2006). *Women in Canada, 2005: A gender-based statistical report* (Catalogue no. 89-503-XIE).

In Text

Paranthetical citation: (Statistics Canada, 2006)

Narrative citation: Statistics Canada (2006)

"When the author and publisher are the same, omit the publisher from the source element" (Publication manual of the American Psychological Association, 7th ed., 2020, p. 324).

Parliamentary Document

House of Commons Canada. (2013, February). *Tax incentives for charitable giving in Canada. Report of the Standing Committee on Finance, 41st Parliament, 1st Session*. <https://www.ourcommons.ca/DocumentViewer/en/41-1/FINA/report-15>

In Text

Paranthetical citation: (House of Commons Canada, 2013)

Narrative citation: House of Commons Canada (2013)

Statistics Canada: Cansim Tables

Statistics Canada. (2021). *Canadian economic dashboard and COVID-19* [Data visualization tool]. <https://www150.statcan.gc.ca/n1/pub/71-607-x/71-607-x2020009-eng.htm>

In Text

Paranthetical citation: (Statistics Canada, 2021)

Narrative citation: Statistics Canada (2021)

Audiovisual Materials

There are two types of AV materials that are typically cited:

- 1) Works that stand alone (e.g. entire albums, films, TV series, podcasts, webinars, YouTube videos etc.)
- 2) Audiovisual material that are part of a greater whole (e.g. TV or podcast episodes, songs from a music album etc.)

When you are citing specific content that is part of a greater whole you will have to include information relating to the specific episode/track **as well as** the greater whole.

- E.g., for a TV episode cite the writer(s), director(s) and title for the episode, **plus** the executive producer and name of the show. See the **TV series: Episode** example below. See also the differences between citing a music album and a single track from an album.
- AV materials also may require (season and episode numbers) and [Description information] in the title field.

The examples in this guide cover common scenarios – for more detailed assistance see the print APA Manual at BF 76.7 A46 2020 or consult the online APA guide in the **Cite Your Sources** portal on the Library homepage (www.library.douglascollege.ca).

Who to credit as Author, by Media Type

| Media Type | Credit as the Author |
|-------------------------------|--|
| Film | Director |
| TV series | Executive producer(s) |
| TV series episode | Writer and director of episode |
| Podcast | Host or executive producer |
| Podcast episode | Host of episode |
| Webinar | Instructor |
| Classical music album or song | Composer |
| Modern music album or song | Recording artist |
| Artwork | Artist |
| Online streaming video | Person or group who uploaded the video |
| Photography | Photographer |

Publication manual of the American Psychological Association, 7th ed., 2020, p. 341.

Film or Video

Name of Director or Main Contributor (Function of Main Contributor). (Copyright date). *Title of film* [Film]. Name of Movie Studio.

Boyle, D. (Director). (2008). *Slumdog millionaire* [Film]. 20th Century Fox Home Entertainment.

In Text

Parenthetical citation: (Boyle, 2008)

Narrative citation: Boyle (2008)

"The director should be credited as the author of a film. [Note], if the director is unknown, someone in a similar role can be credited instead to aid readers in retrieving the work; the description of role in this case matches what is on the work and is flexible" (*Publication manual of the American Psychological Association*, 7th ed., 2020, pp. 342-343).

TV series: Episode

Name of Scriptwriter (Writer), & Name of Director (Director). (Year, Month Day). Title of episode (Season number, Episode number if available) [TV series episode]. In Name of Executive Producer (Executive Producer), *Title of television series*. Studio Name.

Cornwell, B. (Writer), Petzal, S. (Writer), & East, J. (Director). (2018, November 19). (Season 3, Episode 6) [TV series episode]. In S. Butchard, N. Marchant, S. Neame (Executive Producers), *The last kingdom*. Carnival Film & Television; Netflix.

In Text

Parenthetical citation: (Cornwell et al., 2018)

Narrative citation: Cornwell et al. (2018)

In the above example, the episode did not have a title so that was omitted from the citation.

"Include writer(s) and the director for the episode. Include the contributor roles in parentheses after each contributor's name. "Writer" and "Director" are shown here, but "Executive Director" or other role descriptions might also be used" (*Publication manual of the American Psychological Association*, 7th ed., 2020, p. 343).

Music Album

Recording artist (Year of release). *Title of album* [Album]. Record label.

Mitchell, J. (1974). *Miles of aisles* [Album]. Asylum.

In Text

Parenthetical citation: (Mitchell, 1974)

Narrative citation: Mitchell (1974)

"It is not necessary to specify how you listened to an album (e.g., streaming on Spotify, iTunes, Amazon Music, Pandora; on CD). However, the format or other descriptive information may be included - in square brackets, following the word "Album: and a semicolon-when you need to specify the version you used (e.g., when a version of an album includes special tracks or features you accessed). Adjust the wording as needed. Include a URL in the reference if that location is

the only means of retrieval (e.g., for artists who provide music in only one location, such as SoundCloud or their website" (*Publication manual of the American Psychological Association, 7th ed.*, 2020, p. 344-345).

Single song or track

Recording artist (Year of release). Title of song [Song]. On *Title of album* [Album]. Record label.

Miller, M. (2018). Ladders [Song]. On *Swimming* [Album]. Warner.

In Text

Parenthetical citation: (Miller, 2018)

Narrative citation: Miller (2018)

"If the song has no associated album....omit that part of the reference" (*Publication manual of the American Psychological Association, 7th ed.*, 2020, p. 345).

Podcast

Podcast host. (Host). (Date of publication). Title of podcast episode (Episode number) [Audio podcast episode]. In *Title of podcast*. Production company. URL

Hass, I. (Host). (2019, August 14). Tough Love (No. 7) [Audio podcast episode]. In *The Moment*. Wondery. <https://wondery.com/shows/the-moment/#>

In Text

Parenthetical citation: (Hass, 2019)

Narrative citation: Hass (2019)

"List the host of the podcast as the author and include their role in parentheses. Provide the episode number after the title in parentheses. If the podcast does not number episodes, omit the number from the reference. Specify the type of podcast (audio or video) in square brackets. If the URL of the podcast is unknown (e.g. if accessed via an app), omit the URL" (*Publication manual of the American Psychological Association, 7th ed.*, p. 345).

YouTube

Username of person or organization that uploaded video. (Date of posting). *Title of video* [Video]. Website host. URL.

Ferris, T. (2017, July 13). *How to warm up your shoulder with Tim Ferriss* [Video]. YouTube. <https://www.youtube.com/watch?v=wQnivPKXkZs>

In Text

Parenthetical citation: (Ferriss, 2017)

Narrative citation: Ferriss (2017)

Photograph

Photographer, A. (Year of publication). *Title of photograph* [Photograph]. Website Name. URL.

OR

Photographer, A. (Year of publication). [Description of photograph] [Photograph]. Website Name. URL.*

McCurry, S. (1985). *Afghan girl* [Photograph]. National Geographic.
<https://www.nationalgeographic.com/magazine/national-geographic-magazine-50-years-of-covers/#/ngm-1985-jun-714.jpg>

In Text

Parenthetical citation: (McCurry, 1985)

Narrative citation: McCurry (1985)

* “When photographs are untitled, include a description in square brackets in place of a title. These examples are for photographs not associated with a museum” (*Publication manual of the American Psychological Association*, 7th ed., p. 347).

Artwork on Museum Website

Artist, A. (Year of release). *Title of artwork* [medium]. Name of museum, City, State, Country. URL

Baziotes, W. (1952). *The flesh eaters* [Painting]. The Metropolitan Museum of Art, New York, NY, United States. <https://www.metmuseum.org/art/collection/search/486598>

In Text

Parenthetical citation: (Baziotes, 1952)

Narrative citation: Baziotes (1952)

If the artwork is not titled, give a description in square brackets after the title. (*Publication manual of the American Psychological Association*, 7th ed., 2020, p. 346).

Social Media

Basic Template for posts: Facebook, Instagram, Twitter etc.

Author, A. (Year, Day of Posting). Content of post - up to first 20 words [Type of post].
Facebook. URL

Brand, R. (2020, February 20). *Russell Brand's definition of God* [Video]. Facebook.
https://www.facebook.com/RussellBrand/videos/191757971919620/?eid=ARBSw-LmDIIwXLZHWWUvFxBRnw4BnMeWeBI9RQc0bgFH6A8tNP84Mn_DXo3mlg5Y2OHAm09MuELDs_ps

In Text

Parathetical citation: (Brand, 2020)

Narrative citation: Brand (2020)

"This format can be used for posts to other social media services, including Tumblr...If a status update includes images, videos, thumbnail links to outside sources, or content from another Facebook post (such as when sharing a link), indicate that is square brackets" (*Publication manual of the American Psychological Association*, 7th ed., 2020, p. 349).

LinkedIn

Nicole Schiller Palmisano. (n.d.). *LinkedIn* [LinkedIn profile]. Retrieved July 19, 2020, from <http://www.linkedin.com/in/nicolepalmisano>

Provide a retrieval date because the contents of a LinkedIn page can change over time.

Further Examples

PowerPoint: Online

Author, A. A. (Date of posting). *Title of presentation* [PowerPoint slides]. Publisher or Website name. URL

Hertzman, C. (2020). *Aboriginal ECD in BC* [PowerPoint slides]. UBC Human Early LearningPartnership. http://www.earlylearning.ubc.ca/presentations_general.htm#clyde

In Text

Parathetical citation: (Hertzman, 2020)

Narrative citation: Hertzman (2020)

PowerPoint: Blackboard

Author, A. A. (Date of posting). *Title of presentation* [PowerPoint slides]. Publisher. URL

Wardell, G. (2020). *Diffusion and osmosis* [PowerPoint slides]. Blackboard. https://douglascollege.blackboard.com/webapps/portal/execute/tabs/tabAction?tab_tab_group_id=_381_10 Blackboard

"If the slides come from a classroom website, learning management system (e.g., Canvas, Blackboard), or company intranet and you are writing for an audience with access to that resource, provide the name of the site and its URL (use the login page URL for sites requiring login)" (*Publication manual of the American Psychological Association, 7th ed., 2020, p. 347*).

Course pack

Author, A. A., & Author, B. B. (Year of publication). Title of document. In A. Instructor (Ed.), *Course number: Course title* (pp. xxx-xxx). Douglas College. (Reprinted from *Title of journal, volume (issue), page numbers*).

Collins, D. (2020). Legally speaking: Risk management in obstetrics and gynecology. In S. Kaye (Ed.), *NURS 3130: Professional growth, nursing ethics course pack* (pp.5-8). Douglas College. (Reprinted from *Contemporary OB/GYN, 51(11), 38-42*).

In Text

Parenthetical citation: (Collins, 2020)

Narrative citation: Collins (2020)

Treat the items in your course pack like articles or chapters in an edited book. Use the name of the instructor as the editor. If the instructor's name is not given, use the department as editor. Use the date the course pack was issued as the date of publication. If there is no date of issue, use the current semester and year for the date of publication.

Personal Communications

"Works that cannot be recovered by readers (i.e., works without a source element) are cited as personal communications. Personal communications include emails, text messages, online chats or direct messages, personal interviews, telephone conversations, live speeches, unrecorded classroom lectures, memos, letters, messages from non-archived discussion groups or online bulletin boards, and so on.

"Citing Personal Communications in the Text. Because readers cannot retrieve the information in personal communications, **personal communications are not included in the reference list; they are cited in the text only**. Give the initial(s) and surname of the communicator, and provide as exact a date as possible" (*APA Publication Manual, 7th ed., p. 260*).

In Text

Parenthetical citation: (N. Smith, personal communication, April 8, 2020)

Narrative citation: N. Smith said in her email (personal communication, April 8, 2020)

Class Handout: Blackboard

Instructor's Last Name, First Initial. Second Initial if given. (Year Handout Was Created if known).
Title of handout: Subtitle if any [Class handout]. Blackboard. URL

Hwang, J. (2021). *Study skills: Core principles for success* [Class handout]. Blackboard.
<https://douglascollege.direct-blackboard-link-address.com>

In Text

Parathetical citation: (Hwang, 2021)

Narrative citation: Hwang (2021)

Class Handout: Print

Instructor's Last Name, First Initial. Second Initial if given. (Year Handout Was Created if known).
Title of handout: Subtitle if any [Class handout]. University Name, Course code.

Hwang, J. (2021). *Study skills: Core principles for success* [Class handout]. Douglas College,
BUSN 1200.

In Text

Parathetical citation: (Hwang, 2021)

Narrative citation: Hwang (2021)