## Media Equipment Rates for Community Rentals

<table>
<thead>
<tr>
<th>Rates per item/day</th>
<th>Equipment Description</th>
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| $5                 | - Dry erase marker kit  
|                    | - Mic stand  
|                    | - Table top podium  
| $10                | - Power bar  
|                    | - Extension cord  
|                    | - Additional cables (i.e. VGA/Network)  
|                    | - Laser pointer  
|                    | - Cable adaptor  
| $15                | - Presentation Remote (PowerPoint slide advancer)  
|                    | - USB headset with mic  
| $20                | - Flip chart  
| $25                | - Wired microphone, with stand, cables & connecters  
|                    | - CD Player  
|                    | - Amplifier/speaker in one  
|                    | - Digital audio recorder  
| $60 or $20/ea      | - Three wireless microphones, two hand held with stand and one lapel, for use with installed wireless receivers, Lecture Theatre A1470 Coq, N2201 NW  
| $50                | - Public Address system, with one microphone on a stand, speakers, all cabling  
|                    | - BluRay/DVD player on a cart  
|                    | - High reflectivity portable projection screen  
| $100               | - Digital camcorder or still camera  
|                    | - Document camera  
|                    | - Laptop computer  
|                    | - Flatscreen 47” TV with BluRay/DVD/VHS player  
| $150               | - Data/Video projector on a cart, with a standard portable screen if required  
|                    | Additional equipment items available for rental, please email lib_media@douglascollege.ca for quote  

A late cancellation fee of 50% of the daily item rate per item to a maximum of $20 may be applied to bookings cancelled or modified with less than one working day advance notice.

For information on Room Bookings [http://www.douglascollege.ca/about-douglas/campus-facilities/room-event-booking](http://www.douglascollege.ca/about-douglas/campus-facilities/room-event-booking)